

GOVERNMENT OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA



**MINISTRY OF RURAL AND URBAN DEVELOPMENT, HOUSING AND
CONSTRUCTION
SRI LANKA LAND DEVELOPMENT CORPORATION**

BIDDING DOCUMENT

**SUPPLY, INSTALLATION, COMMISSIONING AND MAINTENANCE OF HIGH-RESOLUTION
MULTIMEDIA PROJECTOR**

**FOR
SLLDC HEAD OFFICE AUDITORIUM**

PROCUREMENT NO. : S/631/24

CLOSING DATE : 26th November 2024 AT 13.30 HRS

Sri Lanka Land Development Corporation
No. 03, Sri Jayewardenepura Mawatha
Welikdada
Rajagiriya

Tel. No. : 0112866832 Fax No. : 0112871637 Email : supplies@slrdc.lk

NOVEMBER 2024

Section – 1

INSTRUCTIONS TO BIDDERS

Notes:

Instructions to Bidders shall be read in conjunction with Bidding Data under Section 5 (Volume 2). Matters governing the performance of the Contractor, payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included under Section 3 – Conditions of Contract (Volume 1) and Contract Data under Section 5 (Volume 2). However, some information is reproduced in this section to facilitate the bidders to price their bids.

Instruction to Bidders will not be part of the Contract and will cease to have effect once the Contract is signed.

Note:

Please refer the ICTAD standard Bidding Document Procurement of Works, ICTAD/SBD/03, Second Edition-January 2007 (not attached with this document) for the following sections.

Section 01 – Instructions to Bidders

Section 02 – Standard Forms (Contract)

Section 03 – Conditions of Contract

Section 04 – Form of Bid Qualification Information

**MINISTRY OF RURAL AND URBAN DEVELOPMENT, HOUSING AND
CONSTRUCTION**



**Sri Lanka Land Development Corporation
Invitation for Bids (IFB)**

**SUPPLY, INSTALLATION, COMMISSIONING AND MAINTENANCE OF HIGH-
RESOLUTION MULTIMEDIA PROJECTOR FOR SLLDC HEAD OFFICE AUDITORIUM**

Sri Lanka Land Development Corporation under the Ministry of Urban Development and Housing is carrying out Supply, Installation, Commissioning and Maintenance of High-Resolution Multimedia Projector for SLLDC Head Office Auditorium.

1. The Chairman of Department Procurement Committee of the Sri Lanka Land Development Corporation (SLLDC) now invites sealed bids for Supply, Installation, Commissioning and Maintenance of High-Resolution Multimedia Projector for SLLDC Head Office Auditorium.

Procurement No	Description of Goods	Required Bid Security
S/631/24	SUPPLY, INSTALLATION, COMMISSIONING AND MAINTENANCE OF HIGH-RESOLUTION MULTIMEDIA PROJECTOR FOR SLLDC HEAD OFFICE AUDITORIUM	Rs. 8,000.00

2. Bidding will be conducted through Limited Competitive Bidding (LCB) procedure.
3. Interested eligible bidders may obtain further information from Deputy General Manager (Construction), Sri Lanka Land Development Corporation, Tel 0112862438, Fax 0112867516, and inspect the bidding documents at the office of Deputy General Manager (Supplies), Sri Lanka Land Development Corporation during the office hours, from 13/11/2024 to 25/11/2024.
4. A complete set of Bidding Document in English language may be purchased by interested bidders on the submission of a written application to the Deputy General Manager (Supplies), Sri Lanka Land Development Corporation (SLLDC) during working days **13/11/2024 to 25/11/2024** upon payments of a non-refundable fee of **Rs. 2,000.00**. The method of payment will be cash to, Sri Lanka Land Development Corporation.

5. Bids shall be delivered in duplicate will separately sealed to the address given below.

Chairman,
Procurement Committee,
Deputy General Manager (Supplies & Stores)
Sri Lanka Land Development Corporation,
No.03, Sri Jayawardanapura Mw,
Welikada, Rajagiriya.

The deadline for the submission of bids shall be on or before 26/11/2024. Late-bids will be rejected. Bids will be opened soon after closing in the presence of the bidders' representatives who choose to attend.

6. Bid shall be valid **up to 14th January 2025 (49 days)**
7. All Bids shall be accompanied by a bid security of Rs: **8,000.00**. Bid security shall be from a licensed commercial bank operating in Sri Lanka (approved by the Central Bank of Sri Lanka). It shall be irrevocable and unconditionally encashable upon the first written demand by the employer. Bid security shall be valid **up to 11th February 2025 (77 days)**
- Cash Bond also could be submitted (Bidder Could pay cash to cashier, SLLDC and attach receipt to the bid).
8. Bidders are instructed to clarify any matter regarding this procurement by,

Deputy General Manager (Supplies),
Sri Lanka Land Development Corporation,
No. 03 Sri Jayawardanapura Mawatha,
Welikada,
Rajagiriya.
Tel- 0112866832
Fax- 0112871637
Email- supplies@slrdc.lk
Web- www.landdevelopment.lk

FORM OF BID

Name of Contract: SUPPLY, INSTALLATION, COMMISSIONING AND MAINTENANCE OF HIGH-RESOLUTION MULTIMEDIA PROJECTOR FOR SLLDC HEAD OFFICE AUDITORIUM.- S/631/24

Gentlemen:

1. Having examined the Standard Bidding Document – Procurement of Works – Minor Contacts (ICTAD/SBD/03 – Second Edition, January 2007) Specifications, Drawings and Bills of Quantities and Addenda for the execution of the above named work, we the undersigned the offer to execute and complete such works and remedy any defect therein in conformity with the aforesaid conditions of Contract, Specifications, Drawings, Bill of Quantities and addenda for the sum of Sri Lankan Rupees.

 (SLR..... Excluding Taxes) or such other sums as may be ascertained in accordance with the said Conditions.
2. I/We acknowledge that the Contract Data forms part of our Bid.
3. I/We undertake, if our Bid is accepted, to commence the Works as soon as is reasonably possible after the receipt of the Engineer’s notice to commence, and to complete the whole of the works comprised in the Contract within the time stated in the Contract Data.
4. I/We agree to abide by this Bid until the date specified in ITB Clause 16[insert date], and it shall remain binding upon us and may be accepted at any time before that date.
5. Unless and until a formal Agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding Contract between us.
6. I/We understand that you are not bound to accept the lowest or any bid you may receive.
7. I/We certify/confirm that we comply with the eligibility requirements as per ITB Clause 3 of the Bidding Documents.

Dated this day of20..... Signature
.....in the capacity of duly authorized to sign
bids for and on behalf of
(in block capitals or typed)

Witness

Signature:
Address:
Witness:

READ ONLY

Section – 5

BIDDING DATA AND CONTRACT DATA

BIDDING DATA

1. The Employer

Name : Sri Lanka Land Development Corporation

Address : No.03, Sri Jayawardanapura Mawatha, Welikada, Rajagiriya

2. Scope of Work : **SUPPLY, INSTALLATION, COMMISSIONING AND MAINTENANCE OF HIGH-RESOLUTION MULTIMEDIA PROJECTOR FOR SLLDC HEAD OFFICE AUDITORIUM**

3. Time for Completion : **30 days** from the commencement date (Including Holidays)

4. Commencement date shall be **07 days** from the letter of acceptance.

5. The following information shall be provided:

(a) Detail of Company Registration

(b) VAT Registration number

(c) Successfully completed at least five (5) projects of similar nature of which the contract value is not less than Rs.1,000,000/- during the last three-year period shall be documentary proof.

(d) Have reported at least a turnover of Rs.10,000,000/- per annum for Audio Visual and ELV systems Supply of work during each of last three years as documents proof.

6. The Bid shall be submitted to:

Chairman

Procurement Committee

Deputy General Manager (Supplies),

Sri Lanka Land Development Corporation,

No.03, Sri Jayawardanapura Mawatha,,Welikada, Rajagiriya.

7. The deadline for submission of Bids shall be on or before **1.30 p.m. on 26th November 2024**
The bids will be opened immediately thereafter at the above address.

8. The amount of Performance Security is 5% of the Initial Contract Price from a licensed Commercial Bank operating in Sri Lanka and approved by the Central Bank of Sri Lanka and shall be valid until 28 day beyond the expiry date of the intended completion date.

9. Bid Price : VAT component shall not be included in the rates.

VAT component shall be shown separately at the end of the BOQ.

10. Award of Contract: SLLDC reserves the right to accept or reject any quotation.
11. SLLDC reserves the right to increase or decrease the BOQ quantities requirement by 10% without any change to the unit price.
12. Bidders are instructed to clarify any matter regarding the above contract by contacting Deputy General Manager (Construction), Sri Lanka Land Development Corporation, Tel: 011- 2862438, Fax:011-2867516.
13. Electricity required for the work shall be arranged by the SLLDC.
14. The bidders are requested to inspect the site before pricing.
15. Pre - Bid meeting:

Pre-Bid meeting will be held as follows:

Date : **20th November 2024**

Time : **10:00 am**

Venue : **Sri Lanka Land Reclamation and Development Corporation, No 3, Sri Jayawardenapura Mw, Welikada, Rajagiriya.**

CONTRACT DATA

(Please note that the Clause nos. given hereunder are that of Conditions of Contract)

(1.1.8) The Employer is:

Name : **Chairman / SLLDC**

Address : **No. 3, Sri Jayawardenapura Mawatha, Welikada, Rajagiriya**

Name of Authorized Representative : **General Manager (SLLDC)**

(1.10) The Engineer is:

Name : **Deputy General Manager (Construction)**

Address : **No. 3, Sri Jayawardenapura Mawatha, Welikada, Rajagiriya**

(1.1.2) The Works consists of **SUPPLY, INSTALLATION, COMMISSIONING AND MAINTENANCE OF HIGH-RESOLUTION MULTIMEDIA PROJECTOR FOR SLLDC HEAD OFFICE AUDITORIUM**

The Site is located at **SLLDC Head Office, Rajagiriya**

(1.1.14) The Intended Completion Date for the whole of Works **30 Days from the Commencement date (Including Holidays)**.

(4.4) The Performance Security shall be 5 percent of the Initial Contract Price.

(6.4) Liquidated Damage: **Rs. 3,000/= per day**

Maximum amount of Liquidated Damage: **10% of Initial Contract Price**

(8.1) The Defects Liability Period is **365 Days**.

(10.3) The retention from each payment shall be **10** percent of the certified work done.
The limit of retention shall be **05** percent of the Initial Contract Price.

(13.1) Minimum Insurance Cover per occurrence is Rs. 1,000,000.00 and
Number of occurrence shall be unlimited.

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Section - 6
SPECIFICATIONS

Technical Specifications

The specifications for **High Resolution Multimedia Projector** are as follows.

No	Item	Minimum Requirements	Supplier full fulfilled Specification and Agreed or attached document
1	Projection Technology	LCD Technology and RGB COLOR	
2	Lens	Manual zoom / Manual Focus	
3	Color Processing	32 bit or highest	
4	Maximum Projection Distance	Place Specify	
5	Maximum Resolution	Place Specify	
6	Normal Mode Lamp Life	6000 Hour or highest	
7	Economy Mode Lamp Life	7000 Hour or highest	
	Interface/Ports		
8	HDMI Ports	2 Required	
9	BGA	2 Required	
10	VIDEO IN Ports	Required	
11	UDIO OUT & IN	Ports Specify	
12	USB Ports	Ports Specify	
13	RJ 45 Network Port	Required	
14	Wireless	Required	
15	Remote	Required	
16	Power Frequency	Specify	
17	General Protection	Under voltage/ over voltage/Surge Protection	
18	Other Accessories	Power cable & other Accessories cable/Drive dvd	

19	Current SLDC Auditorium Used Brand and Model	Panasonic Model - PT-VX 600	
20	Required Brand	Benq / Hitachi High Resolution Multimedia Projector or equivalent Product	
21	Installation and congratulation technical support Required	Required	
22	Manufacturing year	Specify	
23	In cloud warranty period service	Required	
24	Warranty	2 Years	
25	Brand	Specify	
26	Model No	Specify	
27	Country of Manufacture		
28	Country of Origin		
29	Quantity	1	

Mandatory Requirement that shall be fulfilled by the vender.

		Supplier full Fulfilled Specification or agreed
1	Company Registration - BR Shall be submitted.	
2	Technical support shall be provided within 06 Hours or less after logging the job.	
3	5-year experience in Audio visual and ELV field. (Documents should enclosed)	
4	Goods shall be supply within 14 days after the PO has been raised.	
5	Comprehensive warranty shall be 2 years with Repair support onsite	
6	Please submit The Manufacture Certificates & Authorization Certificates	
7	Bidder shall Comply to provide a MULTIMEDIA PROJECTOR when a MULTIMEDIA PROJECTOR is taking to repairs within the warranty period	
8	Quoted Brand distributor should have depot in in Sri Lanka and necessary documents has to be specified	
9	Projector Accessories available in upcoming 3 Years	

LABOUR DISCIPLINE & BEHAVIOUR

1. Workers shall be worked as per the rules and regulations of the corporation.
2. List of workers assigned for this work (Including their permanent address, copies of National Identity cards) to be submitted to the Project Engineer.
3. The project Engineer reserves the right to dismiss any kind of manpower who is not suit the site in any ways.
4. Contractor should not allow his employees who may found to be a threat to the National Security. If any kind of situation arise, Contractor is fully responsible for the same.

PAYMENTS

1. Method of payments shall be Measure and pay basis.
2. Bills with two copies shall be forwarded to Project Engineer.
3. Project Engineer reserves the right to full or partial payment of the bill with considering the specifications & Drawings.
4. All the payment will be made with cross cheques by the Snr. Accountant (Payment) of the Finance Division 3rd Floor at SLLDC New Head Office Building.
5. Payment Schedule
 - Advance Payment - 20% of the initial contract sum upon submission of Advance Payment Guarantee and Performance Bond from a Licensed Commercial Bank operating in Sri Lanka and approved by Central Bank of Sri Lanka
 - 1st Milestone - 30% of contract sum after delivery and installation of the product as per the Bill of Quantities (BOQ)
 - 2nd Milestone - 20% of the initial contract sum upon testing, commissioning and completing the user training for IT supporting staff in SLLDC
 - 3rd Milestone - 25% of the initial contract sum after completing the Parallel Run (minimum 02 weeks) with the existing system and attending necessary user requirements by the Contractor
 - Retention - Remaining 5% At the end of the Defects Notification Period after successful completion of the Project

Section – 7
BILL OF QUANTITIES

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SRI LANKA LAND DEVELOPMENT CORPORATION
BILL OF QUANTITIES
FOR
SUPPLY, INSTALLATION, COMMISSIONING AND MAINTENANCE OF HIGH-RESOLUTION MULTIMEDIA PROJECTOR FOR HEAD OFFICE AUDITORIUM

Item No.	Description	Qty	Unit Price (LKR)	Amount (LKR)
	Rate Shall include supply, installation, configuration with maintenance cost for 2 years			
01	Supply and Installation of High Resolution Multimedia Projector with 2 year comprehensive warranty	1.00		
Total (Excluding Value Added Tax)				
Added Tax (VAT Registration No.:) VAT – 18%				
Grand Total				

Amount in Words: Rupees

.....

.....
Signature of the Bidder

.....
Rubber Stamp

Witness Details		Witness Details	
Name and Signature		Name and Signature	
Company and Rubber Stamp		Company and Rubber Stamp	
ID Number		ID Number	

Section - 8
DRAWINGS

READ ONLY

Section – 9

STANDARD FORMS [BID]

Notes on Standard Forms:

- *Bidders shall submit the completed Form of Bid Security as appropriate in compliance with the requirements of the bidding documents.*
- *Bidders should not complete the Form of Agreement at the time of preparation of bids.*
- *The successful bidder will be required to sign the Form of Agreement, after the award of contract.*
- *Any corrections or modifications to the accepted bid resulting from arithmetic corrections, acceptable deviations, or quantity variations in accordance with the requirements of the bidding documents should be incorporated into the Agreement.*
- *The Form of Performance Security, Form of Advance Payment Security and Form of Retention Money Guarantee should not be completed by the bidders at the time of submission of bids.*

READ

FORM OF BID SECURITY

[This Guarantee form shall be filled in accordance with the instructions indicated in brackets].....
.....[insert issuing agency's name, and
address of issuing branch or office]

Beneficiary: General Manager, Sri Lanka Land Development Corporation
No. 03, Sri Jayawardenapura Mawatha, Welikada, Rajagiriya

Date:[insert (by issuing agency) date]

BID GUARANTEE NO.:[insert (by issuing agency) number] We
have been informed that[insert (by Issuing Agency) name of
the Bidder] (hereinafter called "the Bidder") has submitted to you its bid dated
.....[insert (by issuing agency) date] hereinafter called "the Bid") for the execution of
[insert name of Contract] under Invitation for Bids No.[insert IFB number] ("the
IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid
Guarantee.

At the request of the Bidder, we[insert name of issuing
agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an
amount of[insert amount in figures]
.....[insert amount in word] upon
receipt by us of your first demand in writing accompanied by a Written statement stating that the
Bidder is in breach of its obligation(s) under the bid conditions because the Bidder:

- a) Has withdrawn its Bid during the period of bid validity specified; or
- b) Does not accept the correction of errors in accordance with the Instructions to Ridden
(hereinafter "the ITB") of the Ira; or
- c) Having been notified of the acceptance of its Bid by the Employer/Purchaser during the
period of bid validity, (i) tills or refuses to execute the Contract Form, if required, or (ii)
fails or refuses to furnish the Performance Security, in accordance with the ITS.

This Guarantee shall expire: (a) lithe Bidder is the successful bidder, upon our receipt of copies of
the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or
(b) if the Bidder is not the successful bidder, upon the earlier of (i) the successful bidder
furnishing the performance security, otherwise it will remain in force up to
.....(insert date)

Consequently, any demand for payment under this Guarantee must be received by us at the office
on or before that date.

.....
Signature of authorized representatives (s)